



**Council on Aging Board Meeting**

**Date of Posting:** Monday, November 15, 2021  
**Date of Meeting:** Thursday, November 18, 2021  
**Time of Meeting:** 10:00 AM  
**Location:** COA Center

**Agenda**

1. Review of October Meeting Minutes
  2. Outreach Review
  3. Center Statistics Update
  4. Finance Update
  5. Old Business
    - a. Debrief of "Thankful for You" Evening
    - b. Rich McCarthy – Fall Cleanup Review
    - c. Master Plan Update
    - d. Walpole Housing Authority Meeting Update
  6. New Business
    - a. Acceptance of Dorothy Smith Resignation
    - b. Topics/Speakers You Would Like to Have in the Future
  7. Open Forum
-



# Walpole Council on Aging Board Meeting



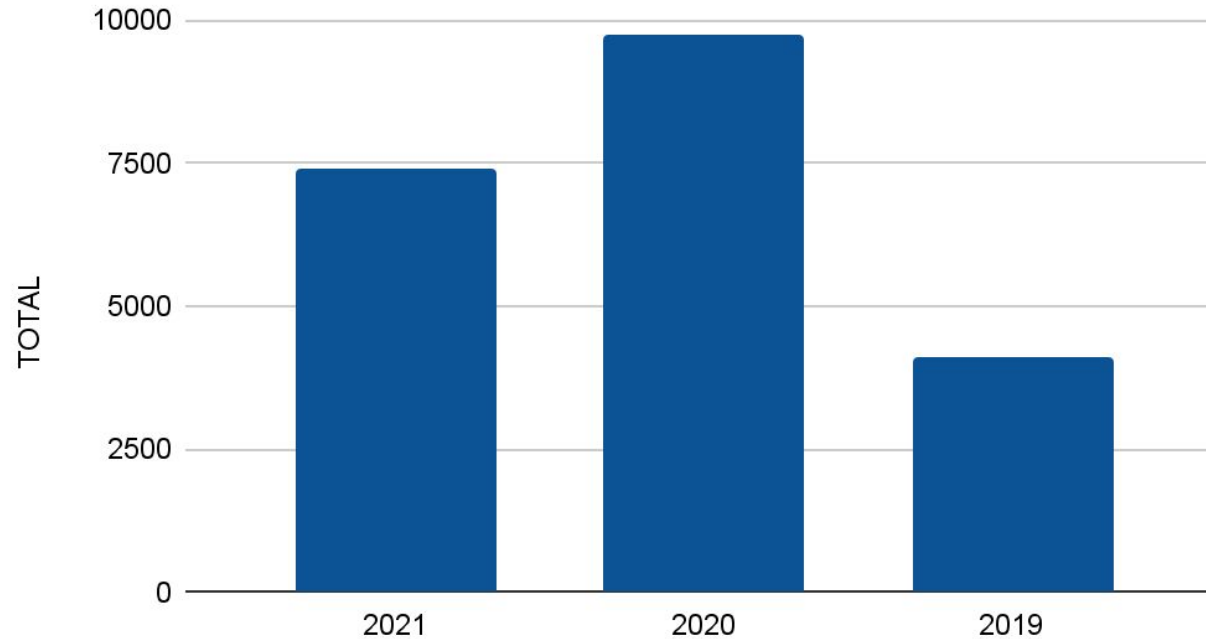
November 18, 2021  
10AM  
Walpole COA, Murphy Room



# Review of October Meeting Minutes

# Outreach Review and Center Statistics

Outreach Year Over Year



**OUTREACH CONSULTATION  
MONTH OVER MONTH**

**JULY 2021- JUNE 2022**

**REPORT FOR OCTOBER 2021**

<b>Client</b>	<b>444</b>	<b>432</b>	<b>475</b>	<b>507</b>	<b>1858</b>
<b>Service Provider</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>7</b>	<b>12</b>
<b>Totals</b>	<b>446</b>	<b>434</b>	<b>476</b>	<b>514</b>	<b>1870</b>

<b>Client Referral</b>	<b>JULY</b>	<b>AUGUST</b>	<b>SEPT</b>	<b>OCT</b>	<b>TOTAL</b>
AARP Taxes	2	5			7
Bereavement Support	6	3	1		10
Community Networking	1			2	3
COVID 19	1	2	3	2	8
Crisis Intervention	2	3	4		9
Donation Acknowledgement	5	17			22
Farmers Market Coupons		15	1		16
Financial Assistance	3	5	1	1	10
Flu Clinic			24	21	45
Food Assistance	127	113	102	113	455
Foot Care	58	31	55	44	188
Fuel Assistance		8	7	13	28
Health Questionnaire					0
HESSCO	4	3	2	2	11
Home Healthcare/Skill Nursing	1	7	2	2	12
Housing Assistance	4	3	2	1	10
Information/Research	30	24	13	30	97

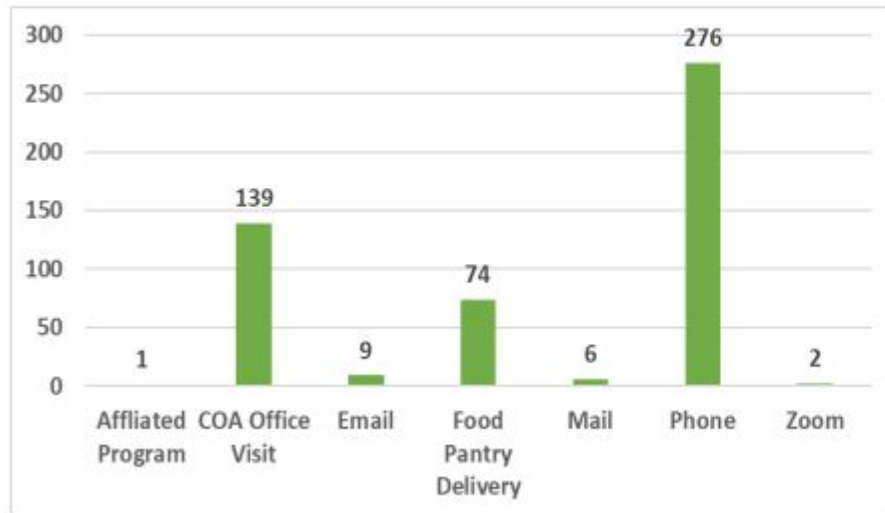
Legal Assistance	2	1	3	3	9
Mask Resources				1	1
Medical Ride	57	41	48	45	191
Medicare or Medicaid	29	38	72	148	287
Memory Café	40	30	61	31	162
Nursing/BP Clinic	12	22	30	12	76
Other	3	2			5
Participant Survey					0
Program Information	8	7	2	3	20
Senior Welcome					0
Standards of Behavior	1				1
Sunshine Committee					0
Veterans Assistance	2		2	1	5
Volunteer Information	4	8	2	3	17
Volunteer Inquiry	1			1	2
Volunteer Interview	1				1
Volunteer Orientation					0
Well Being Check	40	44	38	27	149
Zoom/Facebook Help				1	1
<b>TOTAL</b>	<b>444</b>	<b>432</b>	<b>475</b>	<b>507</b>	<b>1858</b>

### TOTAL MONTHLY OUTREACH

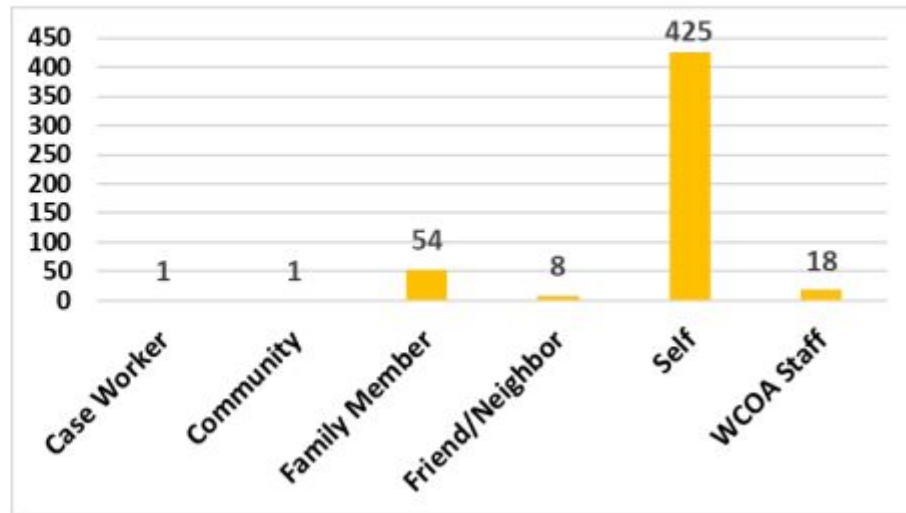




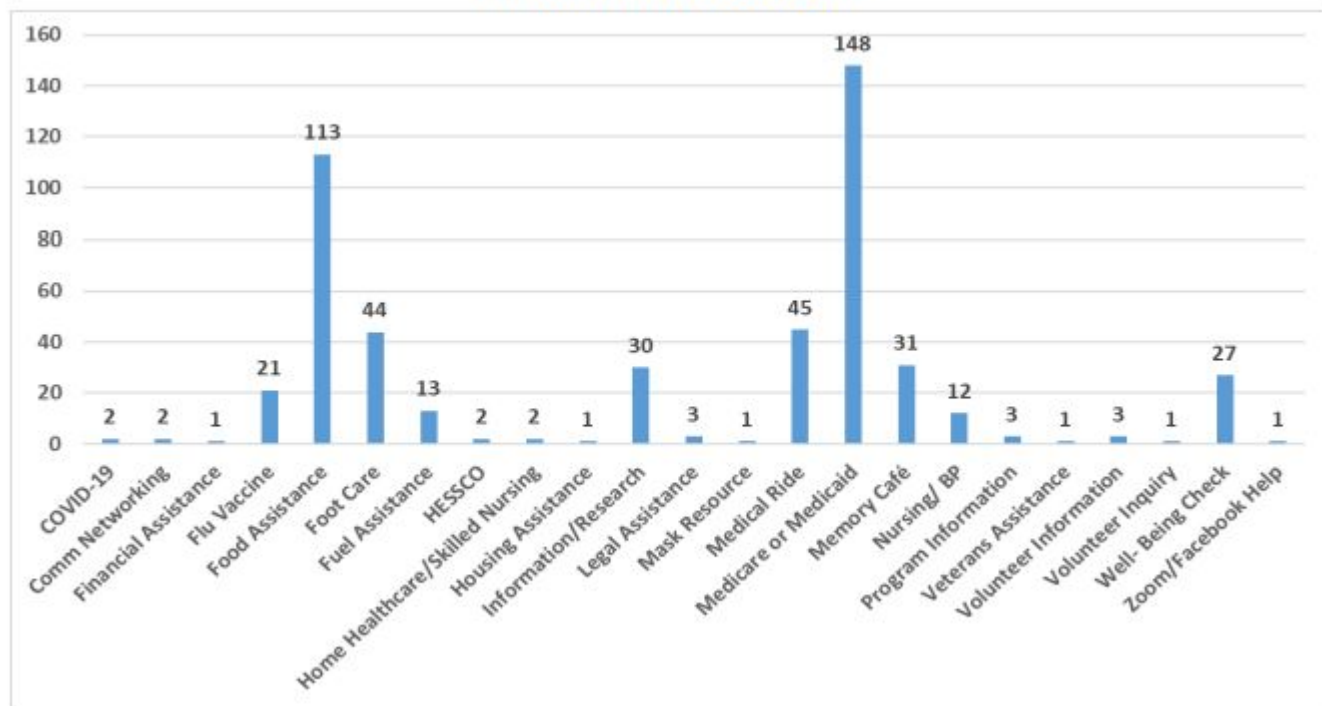
**CLIENT OUTREACH LOCATION**



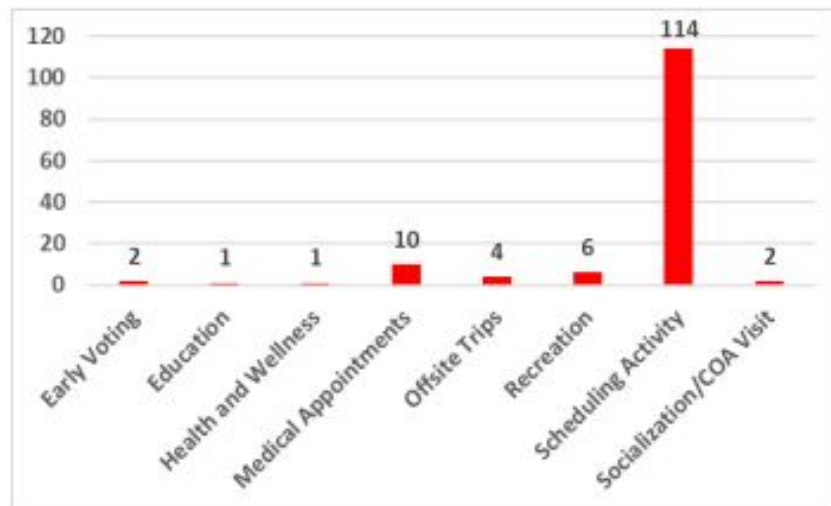
**CLIENT REFERRAL FROM**



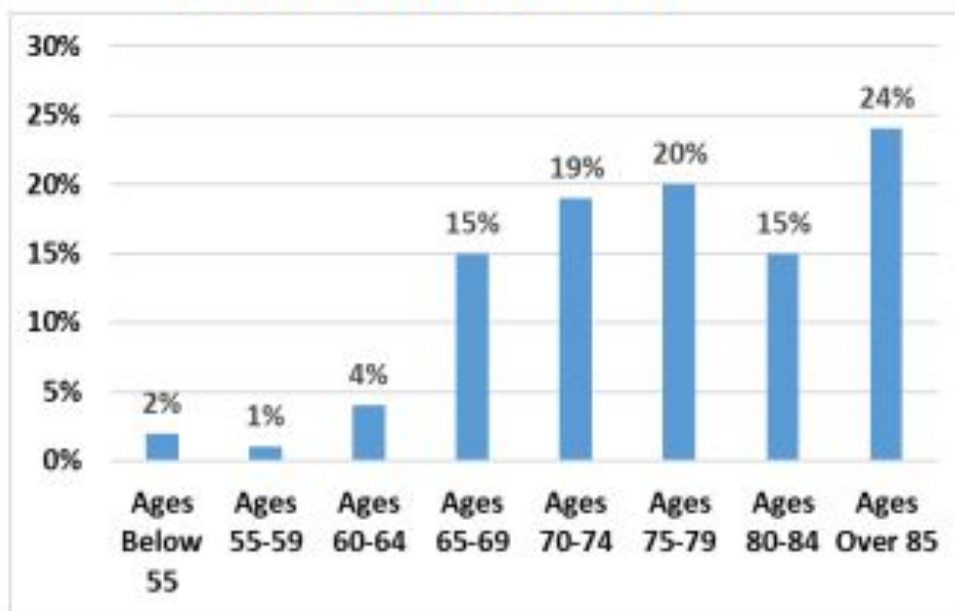
## CLIENT REFERRAL ASSISTANCE



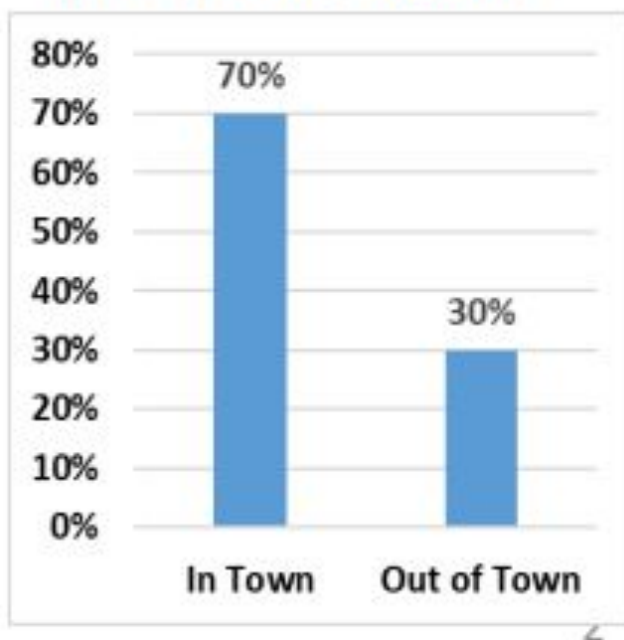
## TRANSPORTATION



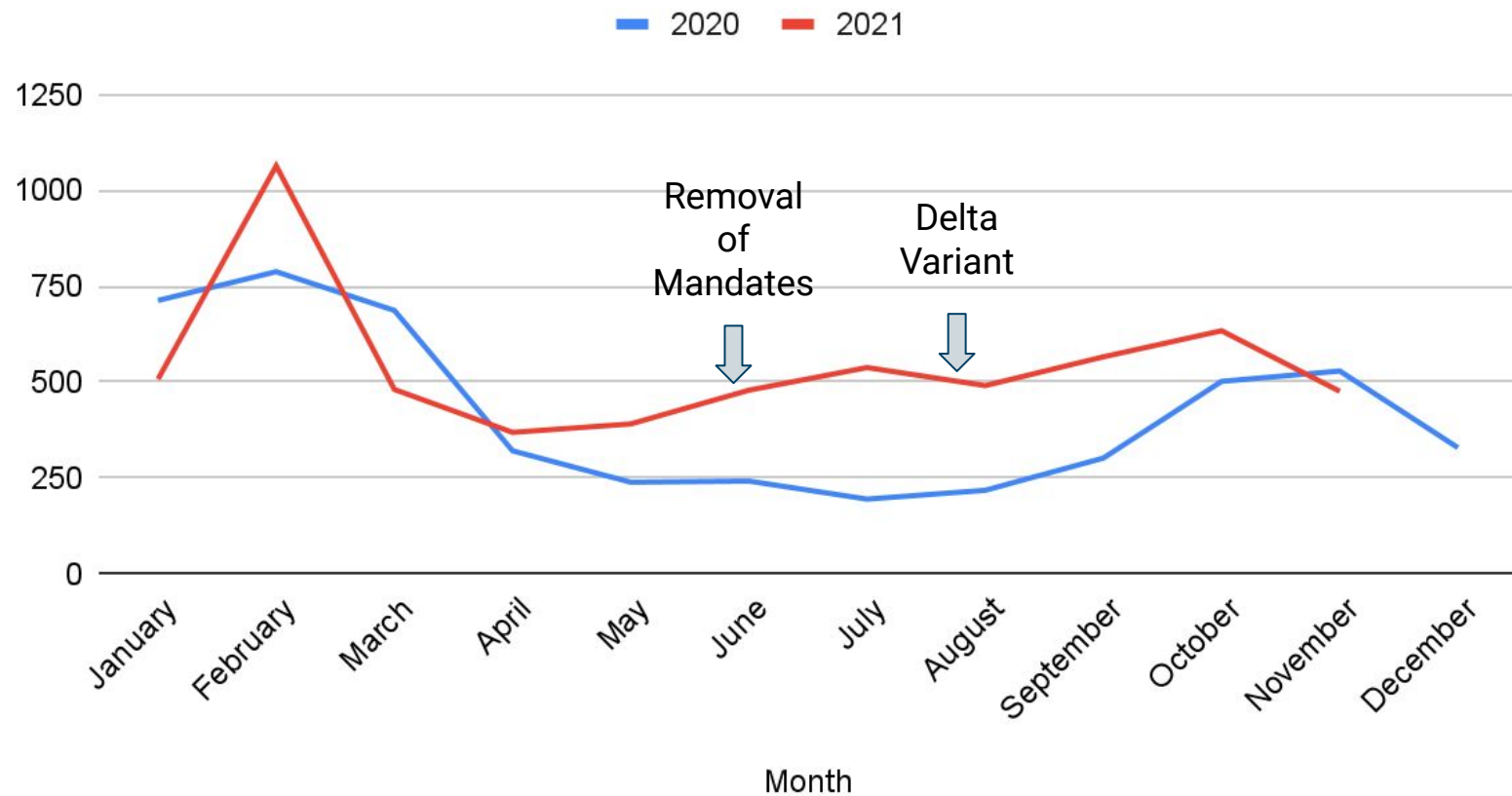
## CHECK-INS DEMOGRAPHIC



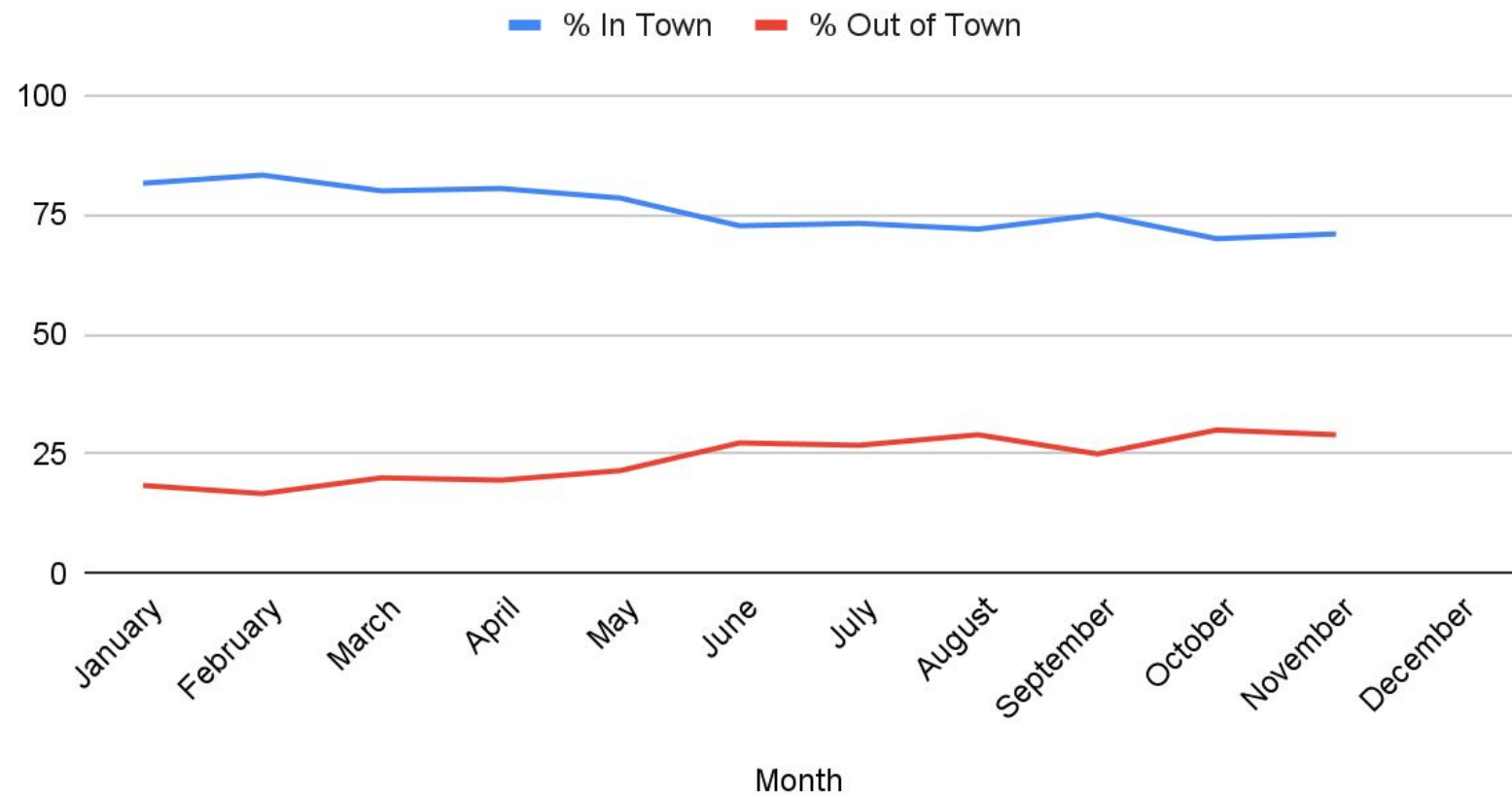
### TOTAL CENTER CHECK-INS



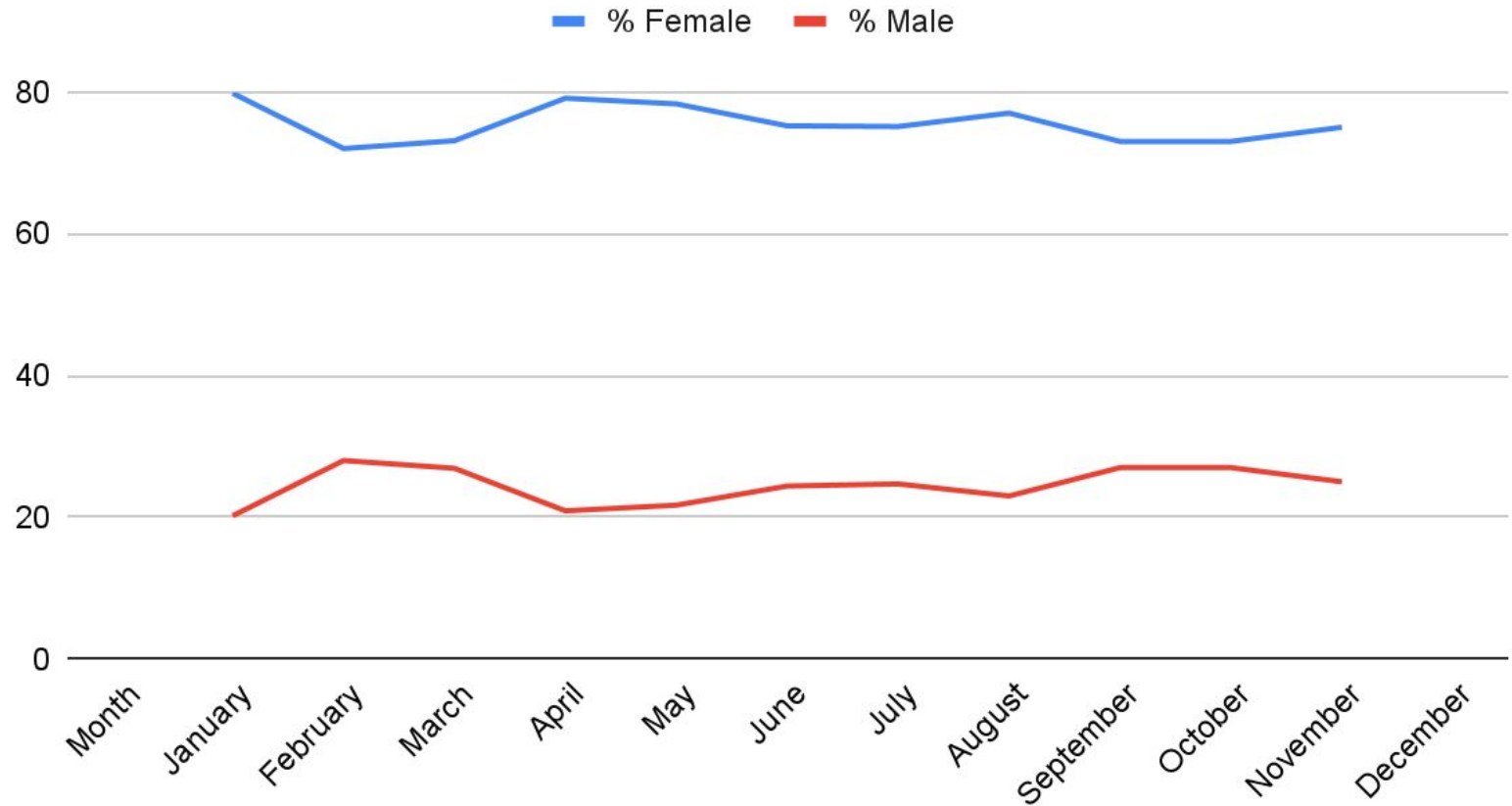
# Year over Year Active Participants



## 2021 % In Town vs % Out of Town Participation

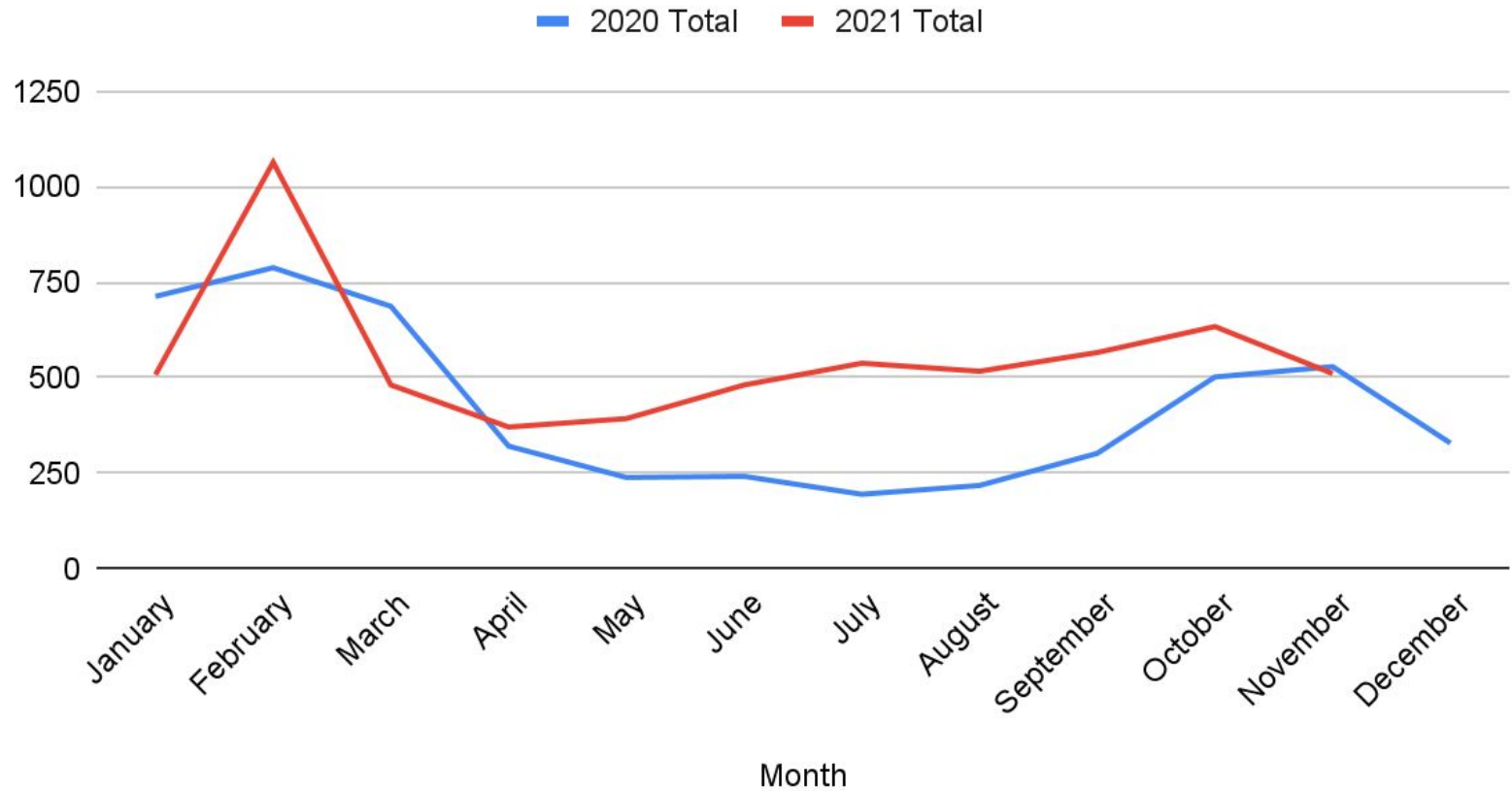


## 2021 % Female vs % Male Participation

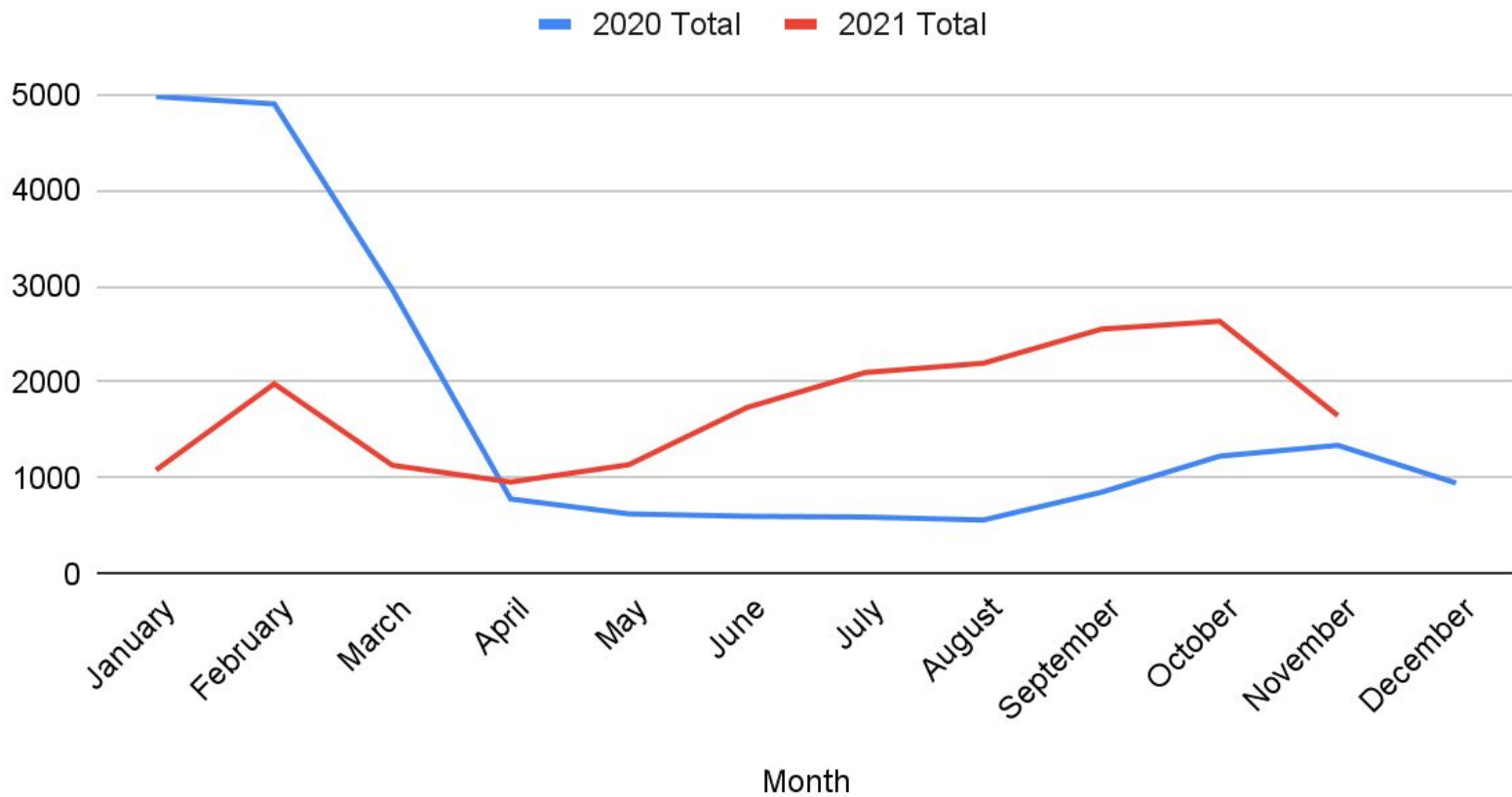




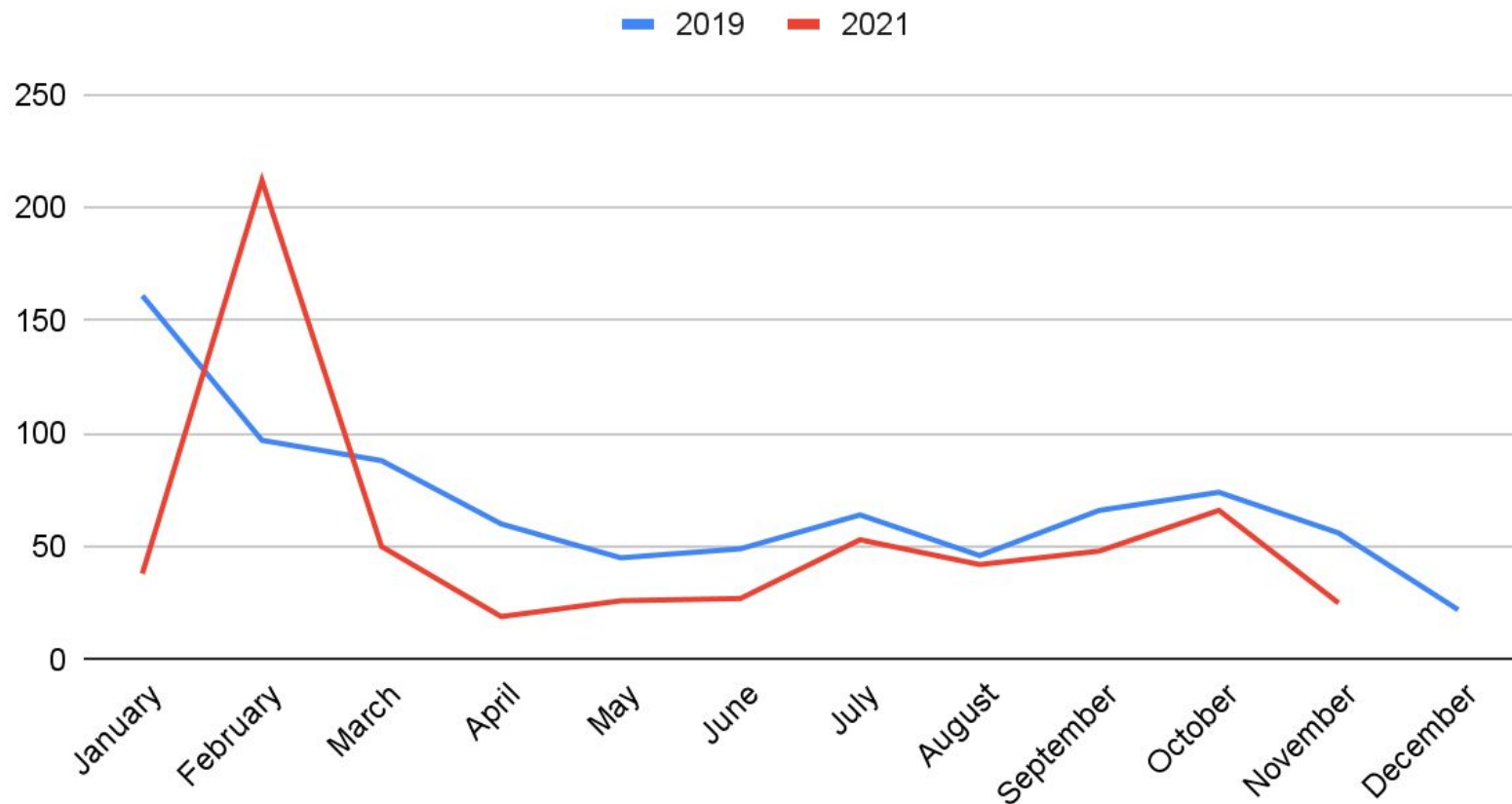
# Unique Served



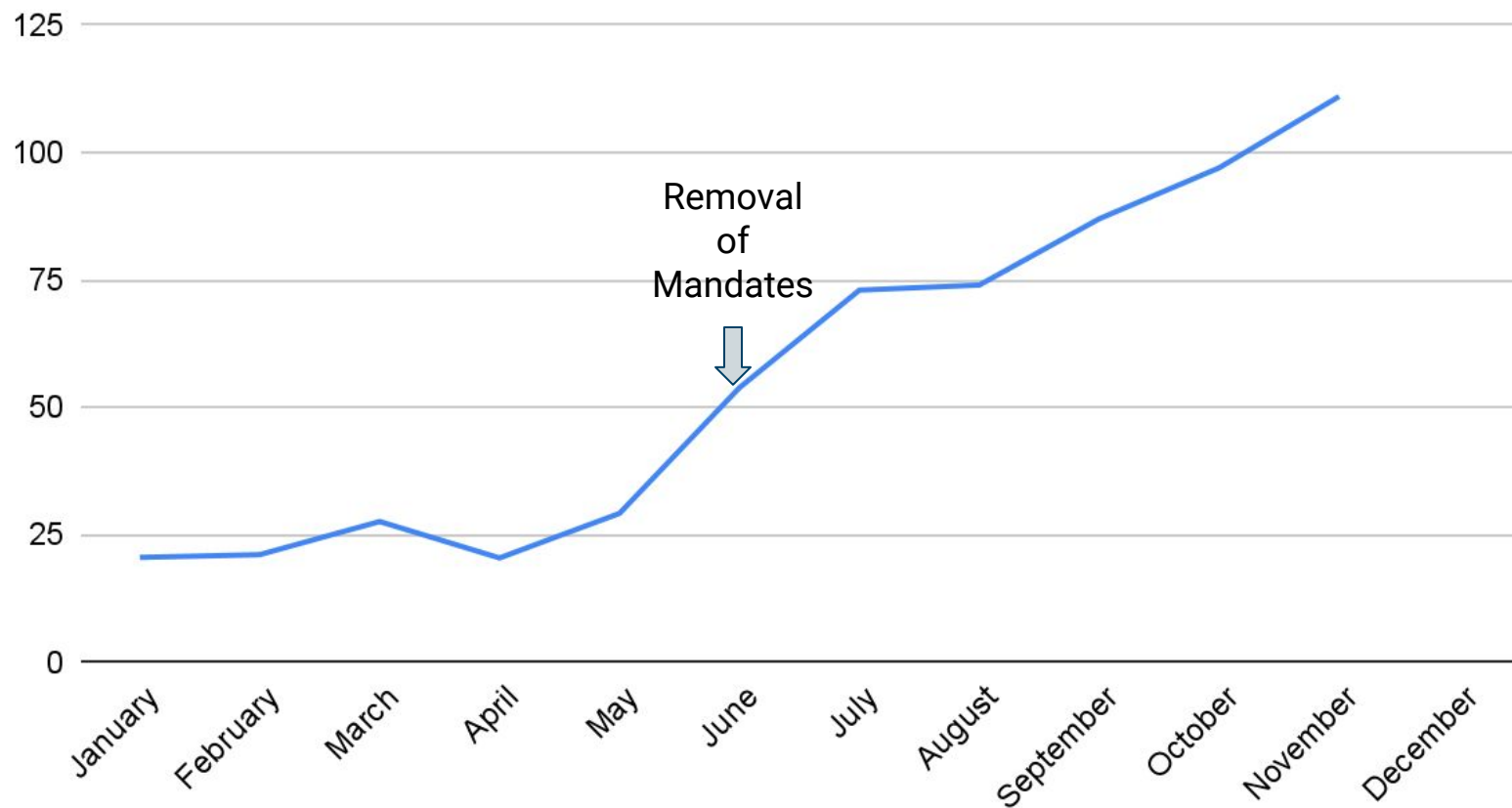
# Duplicated Served



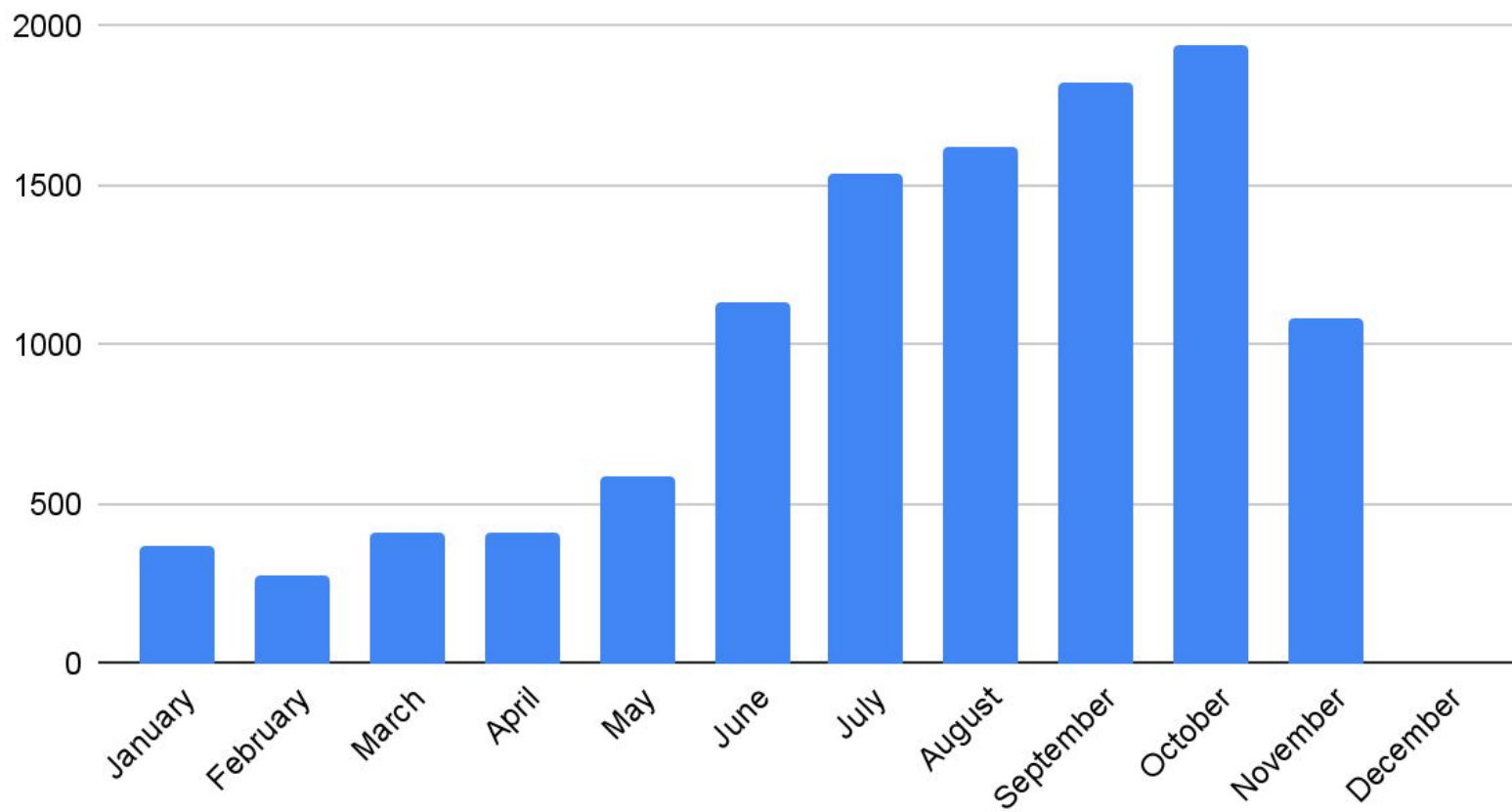
# Year Over Year New Members 2019 and 2021



## Average Daily Attendance 2021



## Check In Count 2021



# Trending

July 2021- October 2021

CATEGORY	DUPLICATED	UNIQUE
Fitness/Exercise ()	2981	248
Recreation (17)	2158	359
Social Event (8)	1621	317
Community Education (29)	575	230
Information Sharing (4)	252	76

# Center Information Update and Upcoming

- Notice to Board of COVID exposure at class last week
  - Consulted with BOH, notified class of exposure and provided guidance; if vaccinated, monitor for symptoms and test if needed, if unvaccinated, isolate and test on what would have been at least day 5
  - COA is not immune to community spread, this member did the right thing and notified us as soon as she had the information

# Upcoming

- November 20th: BOH PEDI COVID VACCINE CLINIC 1
- November 21st: BOH PEDI COVID VACCINE CLINIC A
- November 28th: Lions Club Thanksgiving for Seniors (still pending confirmation and approval by BOH)
- December 1st: Piano Dedication with Nancy Brown's Family
- December 3,4,5th: JWCW Event (Private Event)
- December 7th: Holiday Lights Tour
- December 8th: Salem Cross Christmas Trip with Fox Tours (48 registered/FINAL count)



# Upcoming

- December 9th: Holiday Open House Event - all day 9-3; breakfast, snacks, entertainment, holiday stroll, raffles and cheer
- December 10th: WHS Robotics Program presentation to COA (half day for WHS)
- December 11th: BOH PEDI COVID VACCINE CLINIC 2
- December 12th: BOH PEDI COVID VACCINE CLINIC B
- December 13th: BOH COVID BOOSTER CLINIC
- January 18th- Online registration for February
- January 21st - South Street Center Birthday Party

# My Active Center

- Two informational session dates in January
  - January 6th and 11th 11:00 - 12:00
- February registration date will include online registration
- Email will be generated by My Senior Center to all those with email to invite them to set up an account

# Finance Update October 2021 Expenses

Expenses	Amount	Vendor (if applicable)
Electricity	\$547.18	
Water		
Equipment Maintenance and Repair		
Training and Development		
Postage	\$29.88	Postage at TH
Printing and Copying		
Gas/Diesel Fuel	\$294.41	Fuel in Vans
Office Supplies	\$417.39	WB, Verizon, Amazon
Travel In-State		
Dues and Memberships	\$990.00	Xavus (My Senior Center)
Meetings and Conferences		
Other Miscellaneous		
COVID 19		
Office Equipment	\$548.90	Microphones for Murphy
<b>TOTAL</b>	<b>\$2827.76</b>	

# Finance Update October 2021 Formula Grant

Formula Grant Expenses	Amount	Vendor (if applicable)
Part Time Permanent Salary	\$2,996.69	
Center Supplies	\$0.00	
Fitness Wellness	\$438.00	Steve Avellino,Tai Chi, YMCA
Repairs and Maintenance	\$0.00	
Equipment/Furnishings	\$0.00	
Printing and Copying	\$0.00	
Postage	\$0.00	
Dues and Licenses	\$46.60	Mailchimp, Screencloud
Newsletter Printing	\$364.18	October Newsletter
Conference Education	\$0.00	
Volunteer Recognition	\$0.00	
Newspapers and Cable	\$0.00	
<b>TOTAL</b>	<b>\$3,845.473</b>	

# Old Business

- Debrief of “Thankful for You” Evening
- Rich McCarthy - Fall Cleanup Review
- Master Plan Update
- Walpole Housing Authority Meeting Update

# New Business

- Acceptance of Dorothy Smith Resignation
- Topics and Speakers You Would Like to Have in the Future

# Open Forum

# NEXT MEETING

---

December 16th

11:30 - Walpole COA